

TRADITIONAL 3-WEEK MAY SESSION 2012

The on-line registration period for the Traditional May Session 2012 will begin on **February 24** and the registration period will remain open until the beginning of classes on May 7. Westminster students should notify their advisor before enrolling in summer courses on MYWC. Approval of the academic advisor in MYWC will be required in order for the registration to be complete. No student whose 2011-12 account balance exceeds \$500.00 will be permitted to register for summer classes.

Classes will be filled on a first come, first serve basis and classes which do not have a sufficient number of students enrolled by 4:00 p.m., Monday, April 16, may be canceled. Students will be notified of canceled classes and will be given the opportunity to register for another class.

Tuition charges for the May Session 2012 are \$250.00 per hour for students who submit their registration before April 13 at 4:00 p.m. and \$350.00 per credit hour for students who register after April 13. **You must register by Friday, April 13 to take advantage of the early registration deadline.**

Students wishing to enroll in off-campus special field courses must successfully complete a required preparatory seminar (1-2 hrs.) offered the preceding spring semester. All special course fees or travel expenses remain the student's responsibility.

HOUSING INFORMATION

Convenient, safe, air-conditioned housing will be available at a cost of \$100 per week (double occupancy). Students staying on campus during Summer Session will be consolidated into one or two facilities, depending on how many students need accommodations. Assignments will be coordinated by Residential & Greek Life, and students will be given deadlines to complete their move and vacate their academic year housing assignment. Lunch will be served on Monday - Friday, at no additional charge, to all students residing in campus housing who are enrolled for summer session. If students are making their own Summer Session housing arrangement and wish to purchase a meal plan independently, please contact the Office of Residential and Greek Life at 573-592-5242.

POLICY ON WITHDRAWAL FROM SUMMER SESSION CLASSES

A student may drop a summer session class by Friday, May 11, at 4:00 p.m. without transcript notation. The student will be refunded all tuition except \$250.00. No tuition will be refunded after this date.

The deadline for withdrawing from a Summer Session class is 4:00 p.m. Friday, May 18. A student who withdraws will receive a grade of "WP" or "WF" depending upon whether the student's grade on the work due up to the time of withdrawal was passing or failing.

Students who do not withdraw from a course by Friday, May 18, will receive a regular letter grade based on their performance on the work required for the course.

PLEASE NOTE: Westminster students wishing to take summer courses at institutions other than Westminster College must secure the prior written approval of their advisor and department chairperson to be assured of transferability. Transfer Credit Approval forms are available in the Registrar's Office.