



THE CAMPUS OF WESTMINSTER COLLEGE
2012-2013 Student Parking Regulations

Westminster students must register their motor vehicles at the Plant Operations Department (located at the corner of 7th Street & Hickman Avenue) within seventy-two (72) hours of arrival on campus. Upon registration, students will receive a parking permit which must be affixed and clearly visible on the inside bottom right of the front windshield. A \$50.00 annual registration and parking fee is charged to the student account receivable at the rate of \$25.00 per semester. Replacement and/or temporary permits are also available and obtained at Plant Operations.

Between 8:00 a.m. and 5:00 p.m., Monday through Friday, students are prohibited from parking in areas designated as Faculty/Staff Parking. Students will be held responsible for observing campus parking regulations and any parking fines regardless of who may drive the vehicle. Vehicles illegally parked or abandoned may be towed at the owner's expense. If a student receives more than three (3) tickets in a semester, the vehicle is subject to towing at the owner's expense. Students are encouraged to notify Campus Security at 573-592-5555 should they need to park their vehicle on campus for an extended period of time.

A student desiring to contest a parking violation must complete an online form at <http://www2.westminster-mo.edu/eforms/appeal.htm> within ten (10) days of the violation. Appeals made later than 10 days after the violation will not be considered. The schedule of fines for parking violations:

No parking permit	\$70	Visitor parking	\$40
Handicap parking	\$100	Faculty/staff parking	\$30
Admission visitor parking	\$70	Improper parking	\$40



STUDENT VEHICLE REGISTRATION FORM

Permit # Issued _____

Please Print

Driver Information

Last Name: _____ First Name: _____ Middle Initial: _____

Student ID #: _____ DOB: _____

Cell Phone #: _____ Alt Phone #: _____

E-mail Address: _____

Vehicle Information

Vehicle Make: _____ Model: _____ Year: _____

License Plate Number: _____ State of Issue: _____

Name of Registered Owner: _____

I certify that all information is correct and accurate. I agree to abide by all parking rules and regulations. I agree to pay all charges resulting from improper parking (e.g. parking tickets and towing charges.)

Student Signature

Today's Date

**To receive a parking decal, return completed form to the
Westminster College Plant Operations Department
located on the corner of 7th Street & Hickman Avenue.**

Office hours: Monday-Friday, 7 am to 5 pm.

Office: 573-592-5018 Fax: 573-592-5343

Email: Lori.Anderson@westminster-mo.edu

WESTMINSTER
COLLEGE

PARKING FEE WAIVER FORM

Fall 2012 / Spring 2013

Please Print

Student ID# _____ Last Name _____

First Name _____ Middle _____

Address _____

Cell Phone _____ Alt Phone _____

Email _____

I will not have a vehicle in Fulton, Missouri during this academic year and request the \$25 per semester parking fee be removed from my student account. I understand that should my status as a non-vehicle owner/operator change during the academic year, I will register my vehicle with the Plant Operations Department within seventy-two (72) hours of arrival and the \$25 per semester parking fee will be reinstated. If I fail to do so, a \$50 fine will be placed on my student account in addition to any issued parking tickets.

Student Signature

Today's Date

Completed forms can be faxed, mailed or delivered to:

Westminster College Plant Operations Department
located on the corner of 7th Street & Hickman Avenue
501 Westminster Ave, Fulton, MO 65251-1299

Office hours are Monday-Friday, 7 am to 5 pm
Office: 573-592-5018 Fax: 573-592-5343
E-mail: Lori.Anderson@westminster-mo.edu

This form must be submitted by the third week of classes (Sept 7, 2012) of the academic year (Feb. 1, 2013 for the spring semester only).