

# Request for Exception to Residency Requirement Form Eligible to Live Off Campus 2012-2013 Academic Year

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Westminster College requires all admitted degree-seeking students with freshman, sophomore, or junior academic standing at the beginning of the academic year to live in one of the college residence halls, fraternity houses, college-owned houses, or college apartments. Any student who wishes to be granted an exception to this policy must submit a written request for that exception to the Office of Residential and Greek Life. This form can serve as that written request for the exceptions listed below. If an exception is granted, the exception is granted for no longer than that academic year, therefore students must submit a request for an exception on an annual basis in those cases where the student wishes to renew the exception. Research on Westminster students shows that it is especially important that new freshmen reside on campus. For this reason, exceptions to the residency requirement will be very rare for new students.

Otherwise, exceptions to this policy may be requested by students who:

1. Are living at home with their parents;
2. Are 22 years or older or have senior status (88 credit hours) prior to the first day of classes;
3. Are married or the primary care giver of a child(ren);
4. Would like to live off campus for some other verifiable reason.

All students residing in a residence hall must participate in a college meal plan.

All decisions regarding off-campus housing permissions will be effective at the start of each academic year. In rare instances, mid-year exceptions may be considered.

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**Instructions:** Please indicate the reason that you are requesting an exception to the Residency Requirement for the 2012-2013 academic year. I understand in order to receive approval to reside off campus, I must provide the Office of Residential and Greek Life with the address and phone number of the place I plan to reside during the 2012-2013 academic year. (Note: If the address is currently known, it may be written at the bottom of this form.)

\_\_\_\_\_ I request an exemption to the Residency Requirement because I will be living at home with my parents and commuting within Callaway County.

\_\_\_\_\_ I request an exemption to the Residency Requirement because I will be 22 years of age or have senior status by hours prior to the first day of classes.

\_\_\_\_\_ I request an exemption to the Residency Requirement because I am married or am the primary care giver of a child(ren).

\_\_\_\_\_ I request an exemption to the Residency Requirement because of other reasons not specified on this form. (Please attach a separate document with details of your request.)

**Date of birth:** \_\_\_\_\_ **GPA:** \_\_\_\_\_ **Credits earned:** \_\_\_\_\_

**CELL PHONE:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **OFF-CAMPUS ADDRESS:** \_\_\_\_\_  
(If unknown at this time, provide to our office ASAP)

Names of any other **Westminster students** who will be living with you: \_\_\_\_\_  
\_\_\_\_\_

By signing and submitting this form, you authorize the Office of Residential and Greek Life to confirm your date of birth, GPA and credits earned. This information may be used to determine whether or not your request is approved.

\_\_\_\_\_  
**STUDENT'S SIGNATURE**

\_\_\_\_\_  
**PRINTED STUDENT'S NAME**

\_\_\_\_\_  
**DATE**